ARTICLES OF STATUTE
OF
THE NATIONAL INSTITUTION MUSEUM OF THE MACEDONIAN STRUGGLE FOR INDEPENDENCE- SKOPJE

REPUBLIC OF NORTH MACEDONIA – MUSEUM OF THE MACEDONIAN STRUGGLE FOR INDEPENDENCE- SKOPJE

REVISED TEXT
(AMMENDMENT AND MODIFICATION) OF THE ARTICLES OF STATUTE OF THE NATIONAL INSTITUTION-MUSEUM OF THE MACEDONIAN STRUGGLE FOR INDEPENDENCE-SKOPJE

SKOPJE _____ 2019 YEAR

Pursuant to Article 36 paragraph (1) item 1 of the Law on Culture ("Official Gazette of the Republic of Macedonia" 31/98, 49/03, 82/05, 24/07, 116/10, 47/11, 51/11 , 136/12, 23/13, 187/13, 44/14, 61/15, 154/15, 39/16, 11/18 and 11/18), Articles 2 and 3 of the Law on Amending the Law on Culture ("Official Gazette of the Republic of Macedonia" No. 11/18) and Article 1 of the Law on Amendments to the Law on Culture ("Official Gazette of the Republic of Macedonia" No. 11/18) and Article 22 paragraph (1) item 1 of the Articles of Statute of the National Institution Museum of the Macedonian Struggle for Independence - "Museum of the Internal Macedonian Revolutionary Organization and Museum of the Victims of the Communist Regime" - Skopje no. 02-305/6 from 08.06.2015, the Management Board, at the 57th session held on 12.03.2019 adopted:

REVISED TEXT OF THE ARTICLES OF STATUTE OF THE NATIONAL INSTITUTION-MUSEUM OF THE MACEDONIAN STRUGGLE FOR INDEPENDENCE- SKOPJE

I. GENERAL PROVISIONS

Subject of establishment

Article 1

(1) These Articles of Statute establishes the title, head office, legal status, representation, activity, operation, organization, management, financing, informing and enabling publicly exposed operation and other matters stipulated by this and any other law referring to the activities of the National Institution Museum of Macedonian Struggle for Independence-Skopje (hereinafter referred to as: the Museum of Macedonian Struggle-Skopje).

(2) The Ministry of Culture approves these Articles of Statute stated in paragraph (1) of this article.

Title and head office

Article 2

(1) The whole title of the Museum of Macedonian struggle-Skopje states as follows: ”Republic of North Macedonia, National Institution- MUSEUM OF THE MACEDONIAN STRUGGLE FOR INDEPENENCE –SKOPJE”- ,,Republika e Maqedonisë sëVeriut, Institucioninacional - MUZEU I LUFTËS MAQEDONASE PËR PAVARËS– Shkup”.

(2) Short title of the Museum of the Macedonian Struggle-Skopje states as follows: “NI Museum of Macedonian struggle- Skopje (NU MUZEJ NA MAKEDONSKATA BORBA-SKOPJE“ – „IN MUZEU I LUFTËS MAQEDONASE – Shkup).

(3) The head office of the Museum of Macedonian Struggle-Skopje is in Skopje at the address ul.11 mart br.1.

Founder and succession

Article 3

The founder of the Museum of the Macedonian Struggle - Skopje is the Government of the Republic of Macedonia, with a Decision on establishing a National Institution Museum of the Macedonian Struggle for Statehood and Independence, Museum of VMRO and Museum of the Victims of the Communist Regime, No. 19-3729/1 from 25.07.2008 ("Official Gazette of the Republic of Macedonia" No. 96 of July 31, 2008).

Legal status

(1) The Museum of the Macedonian Struggle - Skopje is a non-profit national institution in the culture segment.

(2) The Museum of the Macedonian Struggle - Skopje has the status of a legal entity, registered in the Central Register of the Republic of North Macedonia.

(3) In the legal transactions with third parties, the Museum of the Macedonian Struggle - Skopje acts in its own name and for its own account, and is responsible for its obligations with all assets at its disposal and for the entire amount of the obligations.

(4) The Museum of the Macedonian Struggle - Skopje may change the type, name and seat, as well as make status changes (merger, affiliation, division and separation) only upon a previous decision made by the Government of the Republic of North Macedonia.

Seal and stamp

Article 5

(1) The Museum of Macedonian Struggle-Skopje uses stamp and seal in its operation.

(2) The seal is rounded, with diameter of 40 mm wherein along its inner side the following text is stamped, half-rounded, with Cyrillic/Roman alphabet letter: “Nacionalna ustanova Muzej na makedonskata borba za samostojnost- Skopje, Republika e Maqedonisë sëVeriut, Institucioninacional - Muzeu I luftës maqedonase për pavarësi – Shkup“, with the word Skopje/Shkup in the bottom part of the seal, and with the coat of arms of Republic of North Macedonia in the middle.

(3) The stamp is rectangular shape, with the following dimensions: length 60mm and width 30 mm, above the written text the coat of arms of the Republic of North Macedonia is placed and under the coat of arms text is imprinted with Cyrillic/Roman alphabet letter stating: Republika Severna Makedonija (Republic of North Macedonia), Republika e MaqedonisësëVeriut”, continuing with the words “NACIONALNA USTANOVA, INSTITUCIONI NACIONAL”, which is accompanied with the following words in capital letters: „ MUZEJ NA MAKEDONSKA BORBA ZA SAMOSTOJNOST, MUZEU I LUFTËS MAQEDONASE PËR PAVARËSI– SHKUP”. There is a designation placed in the middle: Br./Nr. _____. There is a line on the

bottom edge for stating the date: _____ with the word Skopje/Shkup stated underneath.

(4) The seal and the stamp from paragraphs (2) and (3) of this article are kept and used by an authorized person who is in charge of keeping the archive with a decision from the director of the Museum of the Macedonian Struggle - Skopje.

(5) The person from paragraph (4) of this article and the director of the Museum of the Macedonian Struggle - Skopje are responsible for the proper storage and use of the seal and the stamp from paragraphs (2) and (3) of this article.

(6) The manner of use, storage and handling of the seal and the stamp referred to in paragraphs (2) and (3) of the Article herein shall be established by a decision of the Management Board of the Museum of the Macedonian Struggle - Skopje.

Trademark
Article 6

(1) The Museum of the Macedonian Struggle - Skopje may have a trademark.
(2) The trademark referred to in paragraph (1) of this Article shall consist of a four-shaped image on the front of the museum building in color under which there is an inscription containing the abbreviated name of the museum: Museum of the Macedonian Struggle - Skopje.
(3) The manner and conditions of using the trademark referred to in paragraph (1) of this Article shall be determined by a decision of the Management Board of the Museum of the Macedonian Struggle - Skopje.

Advocacy and representation
Article 7

(1) In the legal transactions with third parties, the Museum of the Macedonian Struggle - Skopje is represented by the director, without any restrictions.
(2) Other person may represent the Museum of the Macedonian Struggle - Skopje only on the basis of a written authorization (power of attorney), issued by the director.
(3) In the events stated in paragraph 2 herein, the agent shall represent the Museum of Macedonian Struggle- Skopje within the limits rendered to him by the granted Power of Attorney

Authorized signatories of the accounts
Article 8

(1) The Museum of the Macedonian Struggle - Skopje has a budget account for entity user of the Budget of the Republic of North Macedonia.

(2) The Director is the authorized signatory of the budget account of the Museum of the Macedonian Struggle – Skopje, without any limitations.

(3) The Management Board of the Museum of the Macedonian Struggle - Skopje may appoint, by making decision, a second signatory or several other signatories of the bank accounts, that is the treasury sub-accounts of the Museum of the Macedonian Struggle - Skopje.

(4) In the events referred to in paragraph (3) of this Article, the Management Board of the Museum of the Macedonian Struggle - Skopje shall establish, with the same decision, the manner of signing and any restrictions referring to the amounts up to which those signatories are entitled to sign (1).

II. *ACTIVITY AND ORGANIZATION*

1. Activity

Main activity
Article 9

(1) The activity of the Museum of the Macedonian Struggle - Skopje belongs to a category business activity of the museums (code: 91.02).

(2) The activity referred to in paragraph (1) is of national interest.

- Within the main activity, the Museum of the Macedonian Struggle - Skopje performs the following functions:

- systematically researches, collects, arranges, professionally and scientifically processes and studies, preserves, stores, publishes and presents museum material;
- through permanent exhibitions, trade fairs, occasional and movable exhibitions, lectures, seminars, film screenings and other forms of action, acquaints the public with the museum funds and with topics related to the Macedonian history and culture;
- provides conditions for use and for scientific and professional study of the museum material;
- publishes scientific and professional publications, catalogs, guides and other propaganda material;
- keeps an entry book and inventory book, a file of the museum material and other type of records and documentation;
- performs other activities from the museum activity;
- receives donations of museum materials and other items related to the Macedonian struggle for statehood and independence;
- performs educational activity, develops special forms for presenting various forms of activity of the Museum of the Macedonian Struggle;
- informs the public about its work;
- purchases museum materials, in accordance with the laws, bylaws and regulations;
- organizes and sets up occasional exhibitions, in cooperation with or for the needs of other legal and natural persons;
- relinquishes museum material and works of art that are entrusted for safekeeping in the Museum of the Macedonian Struggle, with a temporary character;
- organizes and realizes film, theater, music and other events;

- makes and sells replicas, copies and reproductions of the goods from its collections and other museum materials and works, publishes, prints and reproduces leaflets, posters, postcards, slides, photographs and other information carriers for propaganda-promotional purpose and for business purposes;
- plans and enables practical work of students and associates from other museum and research institutions and scientific institutions from the country and abroad;
- assigns exhibition premises and other business premises for lectures, events and exhibitions to other natural and legal persons;
- enable the use of museum material for the needs of professional scientific work and for other necessities and purposes;
- leases equipment and other inventory for museum, research and conservation activities;
- relinquishes rights for publication, display and reproduction of the documentation prepared for the commodities from its collections and gives consent for reproduction and use of the museum material as a public wealth for business, educational and promotional purposes;
- realizes program, business and technical cooperation with entities from the third sector and with other economic, production, service and business entities;
- plans and presents its own documentary film production;
- initiates, nurtures and directs donor initiatives;
- performs other activities arising from the Law and the general acts of the Museum of the Macedonian Struggle - Skopje;
- performs other activities in consistency with the Law and this Articles.

(4) Expansion of the activity and other status changes of the Museum of the Macedonian Struggle can be made by amending this Statute and by consent of the founder, that is the Government of the Republic of North Macedonia.

Additional activity
Article 10

(1) In addition to the basic activity, the Museum of the Macedonian Struggle - Skopje performs the following additional activities;

58. Publishing Activity
58.11. Publishing books;
58.14. Publishing of magazines and periodicals;
58.19. Other publishing activity (folders, copies, catalogs, posters, etc.);
47.7. Retail sale of cultural and recreational products in specialized stores;
47.61. Retail sale of books in specialty stores;
47.63. Retail sale of music and video recordings in specialized stores;
47.78 Retail sale of other commodities in specialized stores (sales of books, souvenirs, copies of protected items, handicrafts, etc.);
56.30. Performing catering activities under conditions stipulated by law;
47.99. Retail sale of second-hand goods in souvenir and antiques stores;

90.03. Artistic work;
90.04. Activities of the facilities for cultural events

III. WORK ORGANIZATION

Organizational setup
Article 11

(1) The operation of the Museum of the Macedonian Struggle - Skopje is established through organizational units and jobs, in accordance with the Rulebook on organization and the Rulebook on systematization of work positions.

(2) The Rulebook referred to in paragraph (1) shall determine the scope, organization and nature of the work tasks within the organizational units, as well as the required number of executors required for their execution.

(3) The performance of the activities of the employees as service providers in the Museum of the Macedonian Struggle - Skopje is regulated in accordance with the Culture Law and the relevant law on the activity, and the performance of legal, accountancy financial, administratively-professional and general affairs is organized within the organizational units in accordance with the regulations referring to administrative employees and employees in the public sector and the regulations in the field of culture

Subsidiary
Article 12

(1) A special organizational unit shall be established as a branch office for performing activities for the Museum of the Macedonian Struggle - Skopje.
(2) The branch office is located at the address: 11 ti Oktomvri br. 4 A, Skopje, Centar.
(3) The subsidiary does not have the status of a legal entity.
(4) The Museum of the Macedonian Struggle - Skopje is unlimitedly liable for the obligations of the subsidiary.
(5) The branch office is managed by a manager who is appointed and dismissed by the director of the Museum of the Macedonian Struggle – Skopje.

IV. MANAGEMENT AND GOVERNING BODIES

1. Governing body

Director
Article 13

(1) The Director is acting in the capacity of Governing body body of the Museum of the Macedonian Struggle - Skopje.
(2) The Director of the Museum of the Macedonian Struggle - Skopje:

1. Manages the work of the National Institution;
2. Represents the Institution and is responsible for the material-financial operation and for the legality and economy of its work;
3. Adopts the annual work program of the national institution, with prior consent of the Management Board;
4. Executes the decisions of the Management Board;
5. Organizes the realization of the Annual Program;
6. Adopts an act for systematization and organization of jobs;
7. Adopts acts related to the employment of employees in compliance with the Law;
8. Forms an artistic, that is professional council and other advisory bodies (permanent and occasional), in consistency with the Articles herein;
9. Concludes an agreement for hiring an external person as an artistic advisor in consistency with the Law, within the approved funds for the work of the Museum of the Macedonian Struggle - Skopje;
10. Submits an annual report on the work and financial operations of the Museum of the Macedonian Struggle - Skopje;
11. Adopts an annual employment plan for the next year by obtaining prior opinion of the Ministry of Information Society and Administration and prior consent of the Ministry of Culture;
12. Forms a Commission for conducting a disciplinary procedure for disciplinary disorder or disciplinary offense;
13. Adopts decisions for disciplinary measures in accordance with the law;
14. Adopts decisions for election and re-election in accordance with the law;
15. Approves business trips in the country and abroad;
16. Manages the organization and implementation of defense preparations;
17. Takes care of proper and timely information of the employees and the public;
18. Issue instructions and adopt orders, decisions and other individual acts in accordance with the Law;
19. Provides conditions for unimpeded access and performance of administrative and inspection supervision, audit and other type of control of the operation of the Museum of the Macedonian Struggle - Skopje by the competent authorities and
20. Performs other activities pursuant to the law and the Statute hereunder.

(3) The rights and obligations between the director and the Ministry of Culture are regulated by a management agreement in accordance with the Culture Law.

Article 14

(1) The director of the Museum of the Macedonian Struggle - Skopje is elected by means of a public announcement, which is published through the pubic informative media.
(2) The director of the Museum of the Macedonian Struggle - Skopje is elected for a period of four years and can be re-elected.

(3) The announcement for director shall be announced by the Ministry of Culture, in accordance with the general conditions laid down in the Law on Culture and the special conditions established hereunder by this Articles.
(4) The Minister of Culture shall elect and dismiss the Director of the Museum of the Macedonian Struggle - Skopje, no later than three months before the expiration of the mandate of the previous director.
(5) A director elected by the ranks of the employees in the Museum of the Macedonian Struggle - Skopje after the expiration of the mandate or upon termination of the mandate, shall be reassigned to the previous vacant position or to another position appropriate to the level of his professional training.

Article 15

A person who meets the following general conditions determined by the Culture Law and the special conditions laid down by the Articles of Statute can act in the capacity of director, that is the person should:
1) be a citizen of the Republic of North Macedonia;
2) at the moment of the election, with a final court verdict, no sentence or misdemeanor sanction or prohibition to perform a profession, activity or duty has been pronounced against him/her;
3) have obtained at least 240 credits according to ECTS or completed VII / 1 degree of higher education in the scientific field of social sciences or humanities;
4) to have minimum of five years of work experience in the field of culture or five years of work experience in works or projects in the field of culture on the basis of concluded work contracts;
5) to have one of the following internationally recognized certificates or certificates for active knowledge of the English language not older than five years:
- TOEFL IBT - at least 74 points,
- IELTS - at least 6 points,
- ILEC (Cambridge English: Legal) - at least B2 (B2) level,
- FCE (Cambridge English: First) - passed,
- BULATS - at least 60 points or,
- APTIS - at least level B2 (B2).

Article 16

The director of the Museum of the Macedonian Struggle - Skopje is obliged to submit a report to the Minister of Culture every six months, in a manner stipulated by the Culture Law.

Article 17

If the director discovers irregularities in the work of the Museum of the Macedonian Struggle - Skopje, he is obliged to take measures to eliminate those irregularities, and if necessary, he can form an expert commission to review a certain case.

Article 18

The director of the Museum of the Macedonian Struggle - Skopje can be dismissed before the expiry of the mandate for which he was elected, in the events stipulated by law.

Article 19

(1) In the event the director is not elected or his mandate is terminated prematurely, the Minister of Culture shall appoint an acting director of the Museum of the Macedonian Struggle - Skopje, without publishing an announcement among the employees of the Museum of the Macedonian Struggle - Skopje.
(2) The acting director shall have all the rights and obligations of the director of the Museum of the Macedonian Struggle - Skopje.
(3) The acting director is appointed for the time until the election is made of the director of the Museum of the Macedonian Struggle - Skopje, and for a maximum of six months.

2. Management body

Management Board
Article 20

(1) The management body of the Museum of the Macedonian Struggle - Skopje is the Management Board.
(2) The Management Board of the Museum of the Macedonian Struggle - Skopje consists of 5 (five) representatives appointed and dismissed by the Minister of Culture, two of whom are representatives from the ranks of prominent individuals in the field of culture, one is from the local self-government and two representatives of the staff of the Museum of the Macedonian Struggle - Skopje.
(3) The President and the members of the Management Board of the Museum of the Macedonian Struggle - Skopje are appointed based on the principle of expertise and competence, for a period of 4 (four) years and may be reappointed.
(4) The President and the members of the Management Board of the Museum of the Macedonian Struggle - Skopje shall be entitled to an appropriate compensation determined by the Minister of Culture.

(5) Article 21

(1) The work of the Management Board is managed by the President of the Management Board.
(2) The Board of Directors works and decides at sessions with a majority vote of the total number of members.
(3) The members and the president shall duly attend the sessions of the management board.

(4) The Management Board is responsible for its work before the Minister of Culture.

Article 22

(1) The Management Board of a national institution shall:

1. Adopt Articles of Statute;
2. Determine the policy and principles for development and operation of the institution;
3. Give consent to the Annual Program of the institution upon the proposal of the Director;
4. Adopt the Annual Report on the work of the institution upon the proposal of the Director;
5. Give consent to the act for organization of the work and systematization of the work positions within the institution;
6. Adopt documents for the financial operation of the institution, in accordance with the regulations on the material and financial operations;
7. Decide in the second instance for decisions made by the director on the rights and obligations of the employees from employment, selection and re-election and for disciplinary measures and other decisions, in accordance with the Law;
8. Give an elaborated proposal to the Minister of Culture for dismissal of the director;
9. Adopt Rules of Procedure for its work;
10. Monitor the implementation of the annual work program of the national institution;
11. Adopt a Rulebook on the form and content of the public announcement and the application for employment, the manner of conducting the selection, as well as the manner of scoring depending on the category and the level of the job for which the public announcement was published, upon the proposal of the director;
12. Adopt a Rulebook on the form and content of the internal announcement, as well as on the application for promotion, the manner of conducting the selection for promotion, the manner of conducting re-election, as well as the manner of their scoring, upon the proposal of the director;
13. Adopt a Rulebook on the closer criteria for conducting the evaluation of public service providers in culture in accordance with the Law on Culture Article 77-k paragraph (2), the amount of monetary or other material or intangible reward, salary reduction or job placement at a lower level, at the suggestion of the director;
14. Adopt other acts in accordance with these Articles and the Law;
15. Submit a report on its work to the Ministry of Culture, on an annual basis, and
16. Perform other activities established by Law and the Articles hereunder.

Article 23

The President and the members of the Management Board may be dismissed before the expiration of the mandate if they work contrary to the Law or of the institution does not perform its function.

Article 24

The manner of work, decision-making, rights and duties of the Management Board, as well as the procedure and conditions for early dismissal of the President and the members are regulated by the Rules of Procedure of the Management Board.

3. Expert bodies

Expert Council
Article 25

(1) For reviewing certain issues of professional character, the Director of the Museum of the Macedonian Struggle - Skopje may establish a professional council.

(2) The decision referred to in paragraph (1) of this Article shall determine the composition and scope of work of the expert council.

(3) The sessions of the expert council are chaired by the director of the Museum of the Macedonian Struggle - Skopje.

Article 26

(1) If necessary, the director may establish expert and advisory commissions and other working bodies.

(2) The mandate and the scope of the members of the commission are valid within 2 (two) years.

(3) One person may be elected as a member of the Commission several times.

(4) The Commission is responsible for its work before the Director of the Museum of the Macedonian Struggle - Skopje and is obliged to submit a report to him/her.

V. EMPLOYMENT RELATIONS

Article 27

The provisions of the Culture Law and the regulations on public administration, employment relations and collective agreements concluded in accordance with the Law are implemented to the rights, obligations and other matters in the field of labor relations of the employees of the Museum of the Macedonian Struggle - Skopje.

VI. GENERAL ACTS

Other general acts
Article 28

(1) Certain matters referring to the operation of the Museum of the Macedonian Struggle - Skopje are regulated in details by rulebooks and other general acts, in compliance with the Law and the Articles hereunder.

(2) In terms of paragraph (1) of this Article, the Museum of the Macedonian Struggle - Skopje shall adopt in particular:

1. Rulebook on work organization and Rulebook on job systematization;

2. Annual Employment Plan, in consistency with the Law;

3. Rulebook on the form and content of the public announcement and the application for employment, the manner of conducting the selection, as well as the manner of scoring depending on the category and the level of the job for which the public announcement was published;

4. Rulebook on the form and content of the internal announcement, as well as on the application for promotion, the manner of conducting the selection for promotion, the manner of conducting re-election, as well as the manner of their scoring;

5. Rulebook on the more common criteria for conducting the evaluation of public service providers in culture in accordance with the Law on Culture Article 77-k paragraph (2), the amount of monetary or other material or intangible reward, salary reduction or job placement on lower level;

6. Rulebook on protection at work;

7. Rulebook on protection against fire, explosions and dangerous substances;

8. Rulebook on protection of cultural heritage in cases of armed conflict and natural disasters;

9. Rulebook for protection of cultural heritage and use of the museum material, museum objects and museum documentation in the Museum of the Macedonian Struggle;

10. Rulebook for renting the space;

11. Rulebook on the establishment and operation of the editorial board for publishing professional and scientific publications in the field of activity;

12. Rulebook on publishing activity;

13. Rulebook for professional development;

14. Rulebook for work with visitors;

15. Rulebook for the work of the library;

16. Rulebook on the use and use of museum material;

17. Rulebook for work with cash register;

18. Rules of procedure of the Management Board;

19. Rules of Procedure of the Expert Council and

20. Other acts arising from these Articles or Law:

21. Acts for storage, processing and use of documentation;

22. Acts for storage, maintenance, processing and presentation of museum material;

23. Acts for the management of the cultural monuments of state property for which the right of use has been transferred to the national institution;

24. Acts for work of the special library;

25 Acts for work and management of the museum documentation and museum material.

(3) The acts of the Museum of the Macedonian Struggle - Skopje must be in accordance with the Constitution, the valid laws, bylaws and this Statute.

Article 29

(1) The Museum of the Macedonian Struggle - Skopje is obliged to publish on its website the projects that are being implemented in the current year.
(2) The Museum of the Macedonian Struggle - Skopje in the first quarter of the current year submits a report for the previous year to the Ministry of Culture on the implementation of the annual program, which contains a narrative overview of the program, specification of total amount of spend funds, contracts, bills, invoices and final financial plan with all amounts of funds spent and sources of financing.
(3) The Museum of the Macedonian Struggle - Skopje publishes the report on the realization of the annual program on its website, in the first quarter of the current year for the previous year,

Article 30

The Articles of Statute of the Museum of the Macedonian Struggle - Skopje and other general acts adopted by the Board of the Museum of the Macedonian Struggle - Skopje are adopted by a majority vote of the total number of members.

Article 31

(1) An initiative for adoption of a new Articles of Statute or amendments hereunder may be submitted by:
1. At least one third of the total number of members of the Management Board of the Museum of the Macedonian Struggle - Skopje and
2. The director of the Museum of the Macedonian Struggle - Skopje.
(2) The initiative referred to in paragraph (1) of this Article shall be submitted in writing to the Management Board of the Museum of the Macedonian Struggle - Skopje.
(3) The Management Board is obliged to review the initiative and to make an appropriate decision after it.
(4) The decision referred to in paragraph (3) of this Article shall be submitted to the submitter of the initiative.

Article 32

Amendments to the Articles of Statute and other general acts are made in the same procedure as they are adopted.

Article 33

All general acts adopted in the Museum of the Macedonian Struggle - Skopje are published on a bulletin board, and enter into force on the eighth day from the day of its publication

II. CLASSIFIED INFORMATION, QUESTIONS RELATED TO DEFENSE, MILITARY AND EMERGENCY STATE AND PERSONAL DATA PROTECTION

Classified information

Article 34

(1) Classified information is information that is protected from unauthorized access or use and which is determined by the degree of classification in accordance with the Law.

(2) Classified information shall be considered documents and data that:

- are declared classified information by the competent authority;
- have been informed as confidential by competent body to the Museum of the Macedonian Struggle - Skopje;
- are designated as classified information in relation to the defense.

(3) Documents that are determined by the regulations, and which the Management Board has declared as classified information are also considered classified information.

(4) The documents and data that are considered classified information are obliged to keep all the employees of the Museum of the Macedonian Struggle - Skopje, while they are employed, and after the termination of the employment within three years.

(5) The documents and data that represent classified information may not be made available for inspection without the approval of the director of the Museum of the Macedonian Struggle

Article 35

(1) The classification of the information shall be performed according to their content by an authorized person, in accordance with the legal regulations.
(2) The information that is not intended for public use, and the disclosure of which would reduce the efficiency of the operation of the Museum of the Macedonian Struggle - Skopje, shall be marked "for limited use".

Article 36

(1) The criteria, measures and activities for protection and use of the classified information are determined in consistency with the Law and the Plan for protection of the classified information for emergency situations.
(2 The Museum of the Macedonian Struggle - Skopje is obliged to create conditions necessary for the protection of classified information and to take measures to eliminate the negative consequences, if the classified information is discovered.
(3) Authorized persons are assigned for ensuring efficient and coordinated execution of the rights and obligations related to the classified information in the Museum of the Macedonian Struggle - Skopje, who should have a security certificate, which is issued to them for an appropriate level of classified information, according to the principle "It is necessary to know."
(4) Special records shall be kept for providing documents and data being declared classified information to third parties, a special record shall be kept, in which the following shall be

recorded: the name and surname of the person to whom and the name of the body to which the data have been communicated, and documents and the type of data have been rendered, the form in which they are communicated and for what purpose and at whose request they are submitted.
(5) The records referred to in paragraph (1) of this Article shall be considered confidential and shall be kept in a special safe place, in the premises of the Museum of the Macedonian Struggle – Skopje.

Defense related issues

Article 37

(1) The data in the documents of importance for the defense shall be considered classified information.
(2) The documents that represent classified information, depending on their meaning, shall state the word “DEFENSE” in the upper right corner, and below one of the following three degrees of secrecy is indicated: "strictly confidential", "confidential" or "Internally".

Article 38

The Museum of the Macedonian Struggle - Skopje prepares documents, organizes and implements preparations for defense, protection, rescue and crisis management.

Article 39

The Museum of the Macedonian Struggle - Skopje, in cooperation with the Ministry of Culture, finances the preparations for defense, protection, rescue and crisis management.

Article 40

At the request of the Ministry of Defense of the Republic of North Macedonia, the Museum of the Macedonian Struggle - Skopje is obliged to provide services that are of special importance to the defense.

Martial law and state of emergency
Article 41

(1) In a state of war or emergency, the Museum of the Macedonian Struggle - Skopje undertakes measures for protection and rescue of the employees and users of services, which will be found in the premises of the institution and its facilities, as well as implementation of special measures for protection of material goods and documents, materials and data that constitute classified information and other secret.
(2) The employees are obliged in case of military conflicts or in case of emergency due to natural disasters and other accidents, to take care of the property of the Museum of the

Macedonian Struggle - Skopje. The duties and responsibilities of the employees in such conditions are determined in accordance with the Law.

Article 42

In the part of the defense in the Museum of the Macedonian Struggle - Skopje, the legal and by-laws in this area are directly applied.

Personal data protection
Article 43

(1) When performing the duties, the Museum of the Macedonian Struggle - Skopje needs to use the personal data of the employees of the Museum of the Macedonian Struggle - Skopje and the visitors of the Museum of the Macedonian Struggle - Skopje which are used in accordance with the regulations for personal data protection.
(2) The personal data of the employees in the Museum of the Macedonian Struggle - Skopje are collected, processed and submitted to third parties pursuant to the Law, for the purpose of exercising the rights and obligations from the employment relationship or in relation to the employment relationship.
(3) The personal data of the external individuals in the Museum of the Macedonian Struggle - Skopje are collected, processed, used and, if necessary, submitted to the competent authorities, in order to protect the property, cultural heritage and other material values located in the Museum of the Macedonian struggle - Skopje.

Article 44

Personal data on the employees of the Museum of the Macedonian Struggle - Skopje and external individuals can be collected, processed, used and submitted to third parties, only by the director of the Museum of the Macedonian Struggle - Skopje and persons authorized by him.

Article 45

The protection of personal data is performed in accordance with the laws and bylaws and general acts of the Museum of the Macedonian Struggle - Skopje.

VIII. RECORDS

Article 46

(1) The Museum of the Macedonian Struggle - Skopje is obliged to keep: records in accordance with the regulations for office and archive work, book on incoming documents, inventory book, file, book on outgoing documents and book of exhibitions, museum material and museum items.

(2) The Museum of the Macedonian Struggle - Skopje may keep other types of records and documentation of the museum material and museum items in accordance with the legal regulations, this Articles of Statute and the acts of the museum.

IX. FINANCING

Source of funds
Article 47

(1) The funds for the works of the Museum of the Macedonian Struggle - Skopje are provided by:

- The budget of the Republic of North Macedonia, in a manner and in a procedure determined by the Law on Culture and the regulations for budget funding;
- Own incomes from performing services within its competence;
-Donations of international organizations or other domestic and foreign legal and natural persons and
- Sponsorships, gifts, wills and other sources determined by law.

(2) Own revenues in terms of paragraph (1) indent 2 of this Article are provided by:

- Tickets;
- Renting free space for commercial purposes;
- Sale of books and other publications, souvenirs, copies of items, handicrafts and similar items related to the activity of the Institution;
- Revenues from services;
- Contractual activities.

(3) The amount of the price of services in terms of paragraph (2) of this Article is determined by the Management Board of the Museum of the Macedonian Struggle - Skopje with a decision, which determines the type of service and the fee for its performance (price list).

X. NOTIFICATION

Notification of the employees
Article 48

(1) The notification of the employees in the Museum of the Macedonian Struggle - Skopje is performed in a way accessible to every worker.

(2) The notification in terms of paragraph (1) of this Article is performed through a bulletin board and directly by the management.

(3) The general acts of the Museum of the Macedonian Struggle – Skopje, the individual acts of the Management Board of the Museum of the Macedonian Struggle - Skopje and of the director of the Museum of the Macedonian Struggle – Skopje, announcements and other written acts are published on the bulletin board.

(4) The managerial employees are obliged to regularly inform the employees about the work of the Museum of the Macedonian Struggle - Skopje and the achieved results, the current situation and open issues, upcoming activities, etc., which are of interest to the employees.

(5) Upon request, each employee can inspect the official documentation with the approval of the director of the Museum of the Macedonian Struggle - Skopje, with the exception of documents that represent classified information, protected personal data or data marked with another type and degree of secrecy in accordance with law.

Informing the public
Article 49

(1) The Museum of the Macedonian Struggle – Skopje shall inform the public about its work through the media and in accordance with the regulations for free access to public information.

(2) The notification in terms of paragraph (1) of this Article is done through special announcements, paid advertisements, articles, discussions, and participation in special shows on the electronic media and similar.

(3) The notification to the public is done through one or more web pages of the Institution.

(4) The person responsible for providing information to the public is the director of the Museum of the Macedonian Struggle - Skopje, or the person he will authorize in accordance with the regulations on free access to public information.

XI. SPECIAL PROVISIONS

Working hours
Article 50

(1) The working hours of the Museum of the Macedonian Struggle - Skopje are determined by the Management Board of the Museum of the Macedonian Struggle - Skopje with a decision, unless otherwise determined by law.

(2) In justified cases, if necessary, the Management Board of the Museum of the Macedonian Struggle - Skopje may determine,with a decision, other working hours for certain facilities, projects, programs, actions or other activities, different from the working hours determined in terms of paragraph (1) of this Article.

Strike
Article 51

The necessary level of the work process in conditions of strike is established by a decision of the Management Board of the Museum of the Macedonian Struggle - Skopje in consistency with the Law and the Collective Agreement.

Property of the Museum of the Macedonian Struggle – Skopje
Article 52

(1) The Museum of the Macedonian Struggle – Skopje has real estate that is in state ownership in use/in possession, as follows:

- The Museum of the Macedonian Struggle – Skopje, with a Decision of the Government of the RM no. 41-4847 / 1 of 23 July 2013 was given for permanent use, without compensation real estate – facility building no. 1, basement floor with an area of 958 m2, ground floor with an area of 1385 m2 and 47 m2, floor 1 with an area of 1349 m2 and floor 2 with an area of 815 m2, located on CP no. 9543/2, with an address at str. 11 March no. 1 (Iljo Vojvoda bb), CM Center 1, registered in Property List no. 100372 property of RM.

- The Museum of the Macedonian Struggle, with a Decision of the Government of the RM, no. 42-7408/1 of 23 September 2014, was given for permanent use, without compensation real estate – building no. 1, entrance 1 floor cellar-garage, 1644 m2 with an address at str. 11 March no.1, CP no. 9543/2 CM Center 1, Property List no. 1000372, property of the Republic of Macedonia.

- The Museum of the Macedonian Struggle with a Decision of the Government of the RM no. 41-8456 / 1 of 6 November 2012 was given for permanent use, without compensation real estate - facility building no. 1, cellar with total area of 76 m2, ground floor with total area of 81 m2, floor 1 with a total area of 13 m2, floor 2 with a total area of 55 m2, floor 3 with a total area of 81 m2, floor 4 with a total area of 150 m2, floor 5 with a total area of 110 m2, floor 6 with a total area of 110 m2 and floor 7 with a total area of 184 m2, located on str. 11 October no. 4A (11 October bb) CP no. 13825/6 CM Center 1, recorded in Property List no. 100080, property of RM, Decision of the Government of RM for termination and granting permanent use of movable items to the National Institution Museum of the Macedonian Struggle, No. 42-10336 / 1 of 8 December 2014. Decision of the Government of RM for termination and granting permanent use of movable items to the National Institution Museum of the Macedonian Struggle no. 42-4235 / 1 of 23 June 2014 and Decision of the Government of RM for termination and granting of permanent use of movable items to the National Institution Museum of the Macedonian Struggle no. 42-7494 / 1 dated 30 September 2014.

(2) Accounting records is kept for the movable and immovable property of the Museum of the Macedonian Struggle – Skopje, and the same is used in accordance with the regulations for disposal and use of state-owned items.

XII. TRANSITIONAL AND FINAL PROVISIONS

Adjustment of work
Article 53

The Museum of the Macedonian Struggle - Skopje will adjust its work with the provisions of this Articles of Statute within one month from its entry into force.

Adoption of general acts
Article 54

The general acts referred to in Article 28 paragraph (2) of this Articles of Statutes shall be adopted within three months from the entry into force of this Articles of Statute.

Entry into force of these Articles of Statute
Article 55

This Statute shall enter into force on the eighth day from the day of publication on the bulletin board of the Museum of the Macedonian Struggle - Skopje, and will be published immediately after receiving the consent of the Minister of Culture.

Number _____
Date _____ 2019

Management Board of the Museum of the Macedonian Struggle - Skopje
President,
Dimitar Ljorovski